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# MEMORANDUM

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TO: Mayor and City Council  
FROM: Shawna Jenkins  
SUBJECT: **Vice Mayor and Board/Commission Liaisons**  
DATE: January 11, 2024

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1. A Vice Mayor needs to be appointed for 2024
2. The following is a list of the current Council liaison appointments for the City's boards and commissions. If the Council wishes, appointments should be made for 2023.

**Board/Commission**

**2023 Appointments**

Planning Commission -	Vicki Hallin
Park Board –	Jenny Gerold
Airport Advisory Board –	Thom Walker
Public Utilities Commission –	Jack Edmonds
EDA –	Thom Walker and Vicki Hallin
Fire Advisory Board –	Jenny Gerold
Housing & Redevelopment Authority -	Vicki Hallin
Cable Commission –	Vicki Hallin
Mille Lacs Co. Historical Society –	Jack Edmonds
ECRDC Board -	Jack Edmonds
Chamber of Commerce –	Jenny Gerold

**2024 Boards / Commissions**

Planning Commission - <i>3<sup>rd</sup> Monday, 7:00pm</i>	_____
Park Board – <i>4<sup>th</sup> Monday, 6:00pm</i>	_____
Airport Advisory Board – <i>1<sup>st</sup> Monday, 5:30pm</i>	_____
Public Utilities Commission – <i>4<sup>th</sup> Wednesday, 1:00pm</i>	_____
EDA – <i>every other month, 3<sup>rd</sup> Thursday, 5:30pm</i>	_____
Fire Advisory Board – <i>Quarterly, 1<sup>st</sup> Tuesday, 7:00pm</i>	_____
Housing & Redevelopment Authority - <i>1<sup>st</sup> Tue, after 1<sup>st</sup> Friday 11am</i>	_____
Tree Board	_____
Cable Commission – <i>as called for</i>	_____
Mille Lacs Co. Historical Society	_____
ECRDC Board	_____
Chamber of Commerce – <i>1<sup>st</sup> and 3<sup>rd</sup> Tue, 8:00am</i>	_____

Once the Council agrees on the liaison appointments, a motion to make those appointments would be in order